



# Europeana Foundation Governing Board Meeting

Paper 00  
Agenda  
Public

11 April 2018  
16h30 – 18h00 CET  
Teleconference

## Agenda

*Proposed action: Board to adopt*

**16:30- 16:35**

**I. Opening; apologies; meeting quorum; formally adopting the agenda - Elisabeth Niggemann**

**II. Minutes, decisions & actions of 5 March 2018 meeting and previous incomplete actions - Elisabeth Niggemann**

Paper 1A *Confidential* - Minutes of 5 March meeting

Paper 1B *Confidential* - Decisions & actions of 5 March meeting

Paper 1C *Public* - Public précis of minutes of 5 March meeting

*Action proposed: For approval; the précis has been publically shared on Pro*

**16:35 – 16:45**

**III. Recruitment of new Executive Director - Elisabeth Niggemann**

Update on recruitment of Executive Director

*Action proposed: For information and decision*

**16:45- 17:05**

**IV. Governance - Harry Verwayen**

Verbal update from meeting with the EC about the set up of the Advisory Committee

*Action proposed: Board to discuss and decide on next steps*

**17:05 – 17:15**

**V. Procurement - Harry Verwayen / Paul Keller on behalf of Board Procurement Support Group**





Paper 2 *Confidential* - Update on actions taken by Europeana Foundation Management, the submitted DSI-4 tender proposal, and the next steps

*Action proposed: Board to question the actions taken by Europeana Foundation Management and the Board Support Group*

Verbal update on the recommendation for a longer term, appropriate funding mechanism for Europeana - *All*

*Action proposed: For discussion*

**17:15 – 17:25**

**VI. Finance & Financial Sustainability of Europeana - Albert Verhaar**

Verbal update on funding and Q1 financial report

Paper 3 *Confidential* - Cashflow update

*Action proposed: For information and Q&A*

**17:25 - 17:40**

**VII. Progress against [Business Plan 2018](#) - All in Q&A**

Paper 4A *Confidential* - Update on generic services projects 2018

Paper 4B *Public* - DSI-3 third periodic report

Paper 4C *Public* - Current efforts to counter de-indexing of Europeana

Paper 4D *Public* - Web traffic report

*Proposed Action: For Q&A, critiquing progress against Business Plan 2018 and discussion*

**17:40 - 17:55**

**VIII. Europeana Network Association - Merete Sanderhoff**

Paper 5 *Public* - Update on Europeana Network Association

*Proposed Action: For information and Q&A*

**17:55 - 18:00**

**IX. Any Other Business**

- Next meeting - 19 June, 16h30 to 18h00

**18:00**

**Closing**

**Circulation:** Europeana Foundation Governing Board Members, Observers and DCHE

**Classification:** Public